

VENDOR APPLICATION

Barktoberfest is back and unleashing more fun than ever—please join us!

- 🖐 Barktoberfest is the largest, annual fundraising event for Two by Two Rescue, drawing close to 5,000 animal lovers of all ages, so vendors should be pet and family-friendly.
- use Applications will be accepted through September 30, 2021. Participation is at the discretion of Two by Two Rescue, Barktoberfest reserves the right to decline a vendor determined to be unsuitable for event attendees.
- Food vendors will be limited by specialty and accepted based on availability at the date of commitment. (Only one pizza truck will be permitted, only one ice cream vendor, etc.)
- 🖐 Arts & Crafts/Shopping/Services vendors will not be excluded based on merchandise similar to another, however every effort will be made to avoid placing competitors near each other. Please be sure to provide an accurate description of goods and services. All items must be new; no rummage.
- us Arts & Crafts/Shopping/Services vendors may not sell or provide beverages of any kind. Food is limited to specialty, prepackaged items (iam, honey, vinegar, etc.); no baked goods are permitted without prior approval.
- 🖐 Barktoberfest will open to attendees at 11 a.m. and close at 6 p.m. Vendors may choose to set up at their own risk on Saturday, October 16, between 4 and 7 p.m. (The grounds will be patrolled closely by Helena police that evening and through the night, but Barktoberfest is not responsible for any loss or damage that may occur.) Set-up on Sunday may begin no earlier than 7:30 a.m. Vehicles, other than food trucks, are required to be off-site by 9:30 a.m., and booths must be ready for a staff walk-through at 10:30 a.m. to ensure compliance with Barktoberfest rules. Vendors may not begin packing up until 6 p.m. when the event team will facilitate a quick, efficient breakdown for all. Breaking down before 6 p.m. will result in an added fee for future participation.
- 🖐 Each vendor will be allotted a 12'x12' space. Vendors requiring additional space may register for two or more adjoining spots at the respective fee. Thanks to the City of Helena, a 10'x10' tent will be provided and preset for the first 25 registered vendors that need one. Tables and chairs will not be provided for any vendor.
- 🖐 Food vendors requiring water and/or electricity must note this in advance. Needs presented after September 30, 2021, may not be met.
- 🖐 If applicable, all vendors are responsible for reporting and submitting their own city, county and state sales tax.
- 🖐 Barktoberfest will be held rain or shine. Fees will not be refunded for no-show vendors. Special consideration will be made in the event of a severe weather emergency as declared by the National Weather Service.

We're excited to celebrate Barktoberfest with Two by Two Rescue! Please reserve our vendor space. ☐ FOOD TRUCK/TRAILER | \$500 ☐ FOOD CART/BOOTH | \$250 ☐ ARTS & CRAFTS/SHOPPING/SERVICES | \$150 (Served food items) **BUSINESS NAME** CONTACT PHONE FΜΔΙΙ BRIEF DESCRIPTION OF GOODS/SERVICES ELECTRICITY We require □ WATER SUPPLY □ 10' x 10' TENT (only guaranteed to the first 25 requested) Enclosed is a check for \$ _ payable to Two by Two Rescue. Please charge my credit card. ☐ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS ☐ DISCOVER CARD NUMBER **EXP DATE** I have read, and agree to abide by, the vendor rules above. I understand that if I/we do not, participation may be denied without refund.